



My Details:

Title \_\_\_\_\_ Forename \_\_\_\_\_
Surname \_\_\_\_\_
Address \_\_\_\_\_
Postcode \_\_\_\_\_
Telephone \_\_\_\_\_
E-mail \_\_\_\_\_

Standing Order Details:

To \_\_\_\_\_ Bank/Building Society
Address \_\_\_\_\_
Postcode \_\_\_\_\_

- I wish to: a) enclose a donation of £ \_\_\_\_\_
And/or b) give a periodic donation by cheque or envelope of £ \_\_\_\_\_ per week/month for the next \_\_\_\_\_ years or until further notice
c) set up a new Standing Order for £ \_\_\_\_\_ per month for the next \_\_\_\_\_ years or until further notice (see opposite)
d) increase my existing Standing Order to £ \_\_\_\_\_ per month until further notice (see opposite)

Please pay to: HSBC, Muswell Hill, sort code 40-04-37
for the credit of: St James's PCC General a/c 00724521
the sum of £ \_\_\_\_\_ per month, commencing \_\_\_\_/\_\_\_\_/\_\_\_\_ and debit my account until further notice\* / \_\_\_\_/\_\_\_\_/\_\_\_\_(date)\* (delete as applicable).

This replaces any previous Standing Order instructions given to you concerning PCC General Account (only)

If you don't need an acknowledgement please tick here [ ]

Account Name \_\_\_\_\_
Account No \_\_\_\_\_
Sort Code \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to:
The Stewardship Administrator, St James's Church Office,
St James's Lane, Muswell Hill, London N10 3DB.

GIFT AID DECLARATION
I want the Charity to treat all donations I have made since 6 April 2003 and all the donations I make from the date of this declaration until I notify you otherwise, as Gift Aid Donations.
Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_
Or: I am NOT a UK taxpayer and cannot sign the Gift Aid Declaration [ ]

- Notes
1. As your declaration covers donations that you will make in the future, please notify St James's Church Office if you change your name or address while the declaration is still in force.
2. You can cancel the declaration at any time by notifying us. It will then not apply to donations you make on or after the date of cancellation or such later date as you specify.
3. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that we reclaim on your donations in the tax year (currently 28p for every £1 you give).
4. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that we reclaim, you can cancel your declaration as described on note 2.
5. If you pay tax at the higher rate, you can claim further tax relief in your Self Assessment tax return (equal to 23p for every £1 given). You can ask for this money to be sent to St James by quoting our reference: UAB80PG on your self assessment tax return.
6. If you are unsure whether your donations qualify for Gift Aid tax relief, please contact the St James's Church Treasurer. You can also get the leaflet IR113 Gift Aid from your local tax office.
7. If you would like an annual statement of your giving, please tick here [ ].